



Human Resources



Center of Excellence, NPS, Monterey, CA



FISCAL YEAR 2011 HRCOE COURSE OFFERINGS

Special Course Offering for Junior HR SELRES

HR Basics - RC Course. "Building Blocks for Success" 3-Day course at NPS is designed for junior SELRES HR officers, specifically Direct Commission Officers (DCOs). It provides a glimpse into the Navy HR Total Force Community, its mission and scope of work across the Navy plus explores our HR core competency areas (CCAs) and relationship to the manpower, personnel, training, education and recruiting arenas and HR career assignments.

Two FY11 offerings: **23-25 March 2011** and **15-17 June 2011**

Student throughput: 30 per course/max 60 for year

Annual Course Offerings

HR Introductory Course. "HR Training for our Newest HRs" 5-day short course at NPS provides an overview of the Navy Total Force/MPTE domain. Students (120X) get a glimpse into the Navy Total Force recruiting, manpower, personnel, training and education fields that you are or will be responsible for as an HR officer; plus, where HR officers work and align during a career.

Two FY11 Offerings: **21-25 March 2011** and **13-17 June 2011**

Student throughput: 30 per course/60 per year

HR Advanced Course. "Preparing HR Officers for Future Challenges" two-week short course provides blend of academic instruction and practical exercises with a focus on workforce planning, personnel policy tradeoffs, manpower mix, resourcing costs and force structure.

One FY11 offering: **11-24 September 2011** (NAVADMIN in early Spring)

Student throughput: 30 per year. [CDRs & CDR Selects]

SHRM Certification Prep/Exam Programs. Navy funded SHRM Certification Preparation & Exam Program – allows for earning PHR/SPHR Certification.

Web-based (7 weeks) + classroom (4 days) with SHRM Instructor, then Exam! Timing TBD; expect April 2011 start and June Exam (funding dependent) .

Student throughput: 30 per course [LT-CAPT]